

Inscription form

Course: _____ **Duration:** _____

Schedule: _____

Name and surname: _____

Date of birth: _____ **Nationality:** _____

Tel: _____ **Street:** _____

City _____ **ZIP-Code:** _____

Email: _____

Languages: _____ **Hobbies:** _____

How did you hear about us? By: press radio flyer website listening by chance facebook others

Agreement and Conditions

Payment at once	1 st installment	Dates of payments
Inscription fee	Inscription fee	2 nd installment
Material	Material	3 rd installment
TOTAL	TOTAL	TOTAL plazos

- Means of payment:** In order to ensure a reservation for class participation, the courses have to be paid before the start of lectures or at the accorded dates of rate payment.
 cash or credit card
 Bank transfer or direct payment at Banco Sabadell.
IBAN: ES34 0081 1337 1100 0219 9223 – BIC: BSABESBB
- If a student should ask for a **change of the assigned class**, the school will take this in consideration and agree to it as long as the class requested has not yet completed.
- There are no lectures on **holidays**. Students will be informed in advance about any lecture-free days because of vacations.
- If we are **unable to give face-to-face classes** due to force majeure (e.g. due to regulations of the health authorities as a measure against COVID-19), these classes will take place via video conference (Skype).
- Schedules for **individual lectures** are kept flexible. Schedule, day of lecture, lecture duration etc. will be agreed on with the teacher at least 24 hours prior to lesson. If any

lesson has not been cancelled or changed by the student with at least 24 hours anticipation, the total amount of the fee for this lesson will be charged. Vouchers for individual lessons will stay valid until 3 years starting at date of inscription.

6. Lectures will start only with at least _____ students per class. If there is a number of students inferior to this rate, lecture hours will be reduced relatively. Students will be informed about any such change prior to the beginning of the course. At all means there will be no loss of compliance with the course curriculum as a lower number of students will permit more intensive lectures and thus comply with the set up curriculum in less time.
7. **Fee refund:** A refund of the amount already paid for a course can only be effected, if the inscription contract has been cancelled at least 30 calendar days prior to the beginning of the course in question. Inscription fee cannot be refunded. After the start of a course a refund will only be agreed on, if the student can officially prove his reason for no longer attending lectures (e.g. illness, move). The amount of a possible refund will be counted in relation of the lecture already attended to to the entire duration of the course (every month started will be considered as a complete month).
8. The student allows DIALOGO Dénia to take photos at school or in class, the use of which will be strictly limited to a school promotional usage. Yes No
9. The student authorizes DIALOGO Dénia to transmit school information via mail as well as via internet YES No
10. Treatment of all personal data of this form stays strictly in accordance with the Spanish regulation LO 15/1999 y RD 1720/2007 for protection of personal data. Such kind of data will be transmitted to an automatic procedure in behalf of DIALOGO Dénia for the purpose of communication with the student and facilitating administration purposes. Students can ask for review of their personal data, corrections, cancellation or announce disagreement to the stored data only by means of a letter sent to DIALOGO Dénia, Pasaje París, 25, 03700 Denia (Alicante), including the DNI/NIE code. DIALOGO Dénia has adopted all means of safety of data in accordance with the Spanish regulation R.D. 994/1999 being registered at the Spanish Agency for Data Protection (Agencia Española de Protección de Datos), such giving guarantee to secrecy and confidentiality of data.

Confirm of agreement to conditions by signature Denia, date of _____

Student

Representative of DIALOGO Dénia